



Form H-EECD220-1

Description

| | | | |
|-----------------|---|-----------------------------------|------------------------|
| Area | Factories 1, 2, 3, 4, 6 and 7 | Persons exposed | Employees and visitors |
| Process | Covid-19 updated on 19.07.21 in line with Government guidelines | Persons especially at risk | Vulnerable people |
| Activity | Covid 19 - Risk Assessment | Reason for assessment | Risk prevention |

| | | | | | | | |
|------------------------|------------------------|-----------------------------------|----------|----------------------|----------|---------------------------|-------------|
| Assessment team | DF / MB / LB / GT / CT | Date of initial assessment | Mar 2020 | Last reviewed | 22.07.21 | Next review due by | As required |
|------------------------|------------------------|-----------------------------------|----------|----------------------|----------|---------------------------|-------------|

| | |
|-----------------------------------|---|
| Key sources of information | Legislation, Government guidance, Approved codes of practice, HSE & Internet. |
|-----------------------------------|---|

Hazard Category Checklist ✓

| | | | | | | | |
|--------------------------|---|-----------------|---|-------------------------------|---|-----------------|---|
| Workplace | ✓ | Work Equipment | ✓ | Hazardous Substances | ✓ | Work Practice | ✓ |
| Ergonomics | | Manual Handling | ✓ | Personal Protective Equipment | ✓ | Noise/Vibration | ✓ |
| Display Screen Equipment | ✓ | Fire/Explosion | | Natural Hazards | ✓ | Other | |

Document history

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|--|
| 16) 22 Jul 2021 – Further assessment carried out to reflect the changes in Government guidelines - DF – Rev 16 |
|--|



Helpful information

The assessment has been completed to cover all six Express Engineering sites which are within walking distance of one another on Team Valley Trading Estate. The profile of each site is similar in that it has a factory shop floor area, office space, bathroom facilities and catering facilities.

All visitors must complete a pre-entry questionnaire.

- We recommend that face masks are worn when we are moving around our facilities and away from our own work area.
- We recommend we adhere to the 2m, safe distance guidance, where possible.
- Perspex screens have been added to office areas.
- We will operate one-way systems where possible.
- Hand sanitising stations will be available and cleaning routines will be maintained.

Cleaning is performed by our own in-house cleaners on a daily basis across all sites.

We use Dettol cleaning wipes and Dettol anti-bacterial spray for viruses, this has been issued in all areas and is also available from the store's office. Regular cleaning is undertaken by the cleaners and individuals, there is a cleaning schedule that includes all door handles etc

Doors can be left open where possible to prevent touching and help increase ventilation (not fire doors).

Machines, vehicles, desks, computers and any shared equipment are all cleaned down before and after use.

Social distancing signs and floor tape are to remain in place.

Shared areas such as canteens, rest rooms and toilets have been taped off and have signage to ensure social distancing – this must remain in place.

Chairs have been removed from the rest areas to ensure adequate spacing.

Staff have been relocated to other offices to reduce the number of people in each office.

Offices are well ventilated, and windows are opened to allow fresh air to circulate.

The machines on the shop floor are well spaced out and do not require any screens fitting.

Microsoft teams can be used to host meetings virtually and can be used to minimise contact. If meetings between Express colleagues are taking place the rule of six must be adhered to (six employees maximum within the same meeting room). Only certain meeting rooms are allowed to host these meetings due to size and ventilation constraints.

Anyone who develops any Covid-19 symptoms must not come to work and contact us immediately via team leader or HR.

Appendix of additional documentation:

There are other additional documents and procedures in in place which go into further detail.

Covid 1 – Advice on testing.

Covid 2 – Visitor’s questionnaire.

Covid 4 – Coronavirus poster.

Covid 5 – Cleaning schedule.

Covid 6 – HSE talking with your workers.

Covid 7 – HSE working safely during Covid 19 for factories.

Covid 8 – HSE working safely during Covid 19 for offices.

Covid 9 – HSE working safely guide.

Covid 10 – HSE staying Covid 19 secure.

Covid 11 – Quarantine and Overseas Travel Policy.

Covid 12 – 19th July update.

Weekly Team briefs

Other Business updates

Keeping up to date with changes

Changes are being introduced to allow the easing of lockdown restrictions and anyone traveling outside of the UK must inform us immediately of any such travel. You must carry out isolation in line with government requirements on return- see quarantine and overseas travel policy for up-to-date guidance.

There are several new variants of the virus that may be more transmittable, and we must remain on guard to ensure we prevent these from entering the buildings and being transmitted. See separate section.

We will keep everyone updated with further news via the Team brief and business wide communications.

The latest updates came into force on July 19th, 2021.

Cleaning and Hygiene

We have four full time cleaners who clean all of the sites and two nightshift labourers who clean during the night shift. This equates to 20+ hours of cleaning per day. We operate split shifts so as not to increase the number of employees onsite but also to allow cleaning to take place.

We have a cleaning check list to show that all areas have been covered.

If there is an office or area where someone has had symptoms or tested positive, then that area must be fully cleaned down. If that person has been on site for a substantial time the option to contract Ecolab for a deep clean of the area is available. The directors can be consulted to discuss this and approve any arrangements that are required.

We must use 70%+ alcohol gel.

We must use anti-bacterial and virus wipes and spray-
Dettol is the preferred cleaning product used.

We must follow the manufacturer's instructions on all sprays.





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| Risk Assessment Record | | | | | Ensure all actions are complete | | | |
|--|--|-----------------------|---|------------------------|---|-----------------|----------------|-----------------|
| Area: Changes in Government guidelines | | | | | | | | |
| What are the hazards? | Who might be harmed and how? | Risk Ranking H M L | What are the existing controls and precautions? | Residual Risk H M L | What further actions are necessary? | Action by Whom | Action by When | Action Complete |
| Covid 19 | Employees and any other persons in the premises. | M | We review the current Government guidelines as changes are issued. | L | Continue to monitor changes in Government legislation | All | Jul 21 | Jul 21 |
| | | M | We have established a Covid-19 Management team – CT / GTA / GTh / BG / LB / DF / MB / MW to monitor guidance and issue updates. | L | Continue to monitor guidance and issue updates. | Management Team | Jul 21 | Jul 21 |
| | | M | Government now recommends testing at home for all twice per week with free tests available. | L | Continue to enforce the message and ask for positive lateral flow test results. | Management Team | Jul 21 | Jul 21 |
| | | M | Success of vaccination programme has meant large proportion of employees are now double jabbed. | L | Create a register to monitor isolation. | Management Team | Jul 21 | Jul 21 |



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| Risk Assessment Record | | | | | Ensure all actions are complete | | | |
|------------------------|--|-----------------------|---|------------------------|--|-----------------------|----------------|-----------------|
| Area: Travel | | | | | | | | |
| What are the hazards? | Who might be harmed and how? | Risk Ranking H M L | What are the existing controls and precautions? | Residual Risk H M L | What further actions are necessary? | Action by Whom | Action by When | Action Complete |
| Covid 19 | Employees and any other persons in the premises. | M | Travel to and from work is allowed. | L | | | | |
| | | M | Any personal foreign travel is required to be notified to MW so that isolation on return can be monitored. | L | Continue to monitor traffic light system and update personal travel register | MW | Jul 21 | Jul 21 |
| | | M | Business travel to suppliers and customers is only allowed following risk assessment and only with director approval. | L | Continue to assess and authorise on case-by-case basis. | MW | Jul 21 | Jul 21 |
| | | M | Stakeholder visits to site are allowed but they should complete a Covid-19 questionnaire and adhere to Express guidelines whilst on site. | L | Ensure controls are followed - responsibility is on Express contact to ensure. | DF/ point of contact | Jul 21 | Jul 21 |
| | | M | Foreign visitors must follow UK guidance advice. | L | Ensure controls are followed - Express contact should review guidelines or seek advice if hosting an overseas visitor. | DF / point of contact | Jul 21 | Jul 21 |



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| Risk Assessment Record | | | | | Ensure all actions are complete | | | |
|-----------------------------------|--|-----------------------|--|------------------------|--|-----------------|----------------|-----------------|
| Area: Contractor's and deliveries | | | | | | | | |
| What are the hazards? | Who might be harmed and how? | Risk Ranking H M L | What are the existing controls and precautions? | Residual Risk H M L | What further actions are necessary? | Action by Whom | Action by When | Action Complete |
| Covid 19 | Employees and any other persons in the premises. | M | Contractors are allowed on site and must work independently but all must have an Express representative who should enforce guidance. | L | Follow controls and complete a visitors form on each visit. All contractors should have an Express host. | All | Jul 21 | Jul 21 |
| | | M | Deliveries are all focused through factory 3 Goods in with drivers expected to follow current guidance. | L | Follow controls Consider re-opening | All | Jul 21 | Jul 21 |
| | | M | Both receptions are now closed to restrict access to others. Contact should be meeting contractors at first point of entry. | L | | Management Team | Jul 21 | Jul 21 |



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| Risk Assessment Record | | | | | Ensure all actions are complete | | | |
|------------------------|--|-----------------------|--|------------------------|-------------------------------------|----------------|----------------|-----------------|
| Area: Communication | | | | | | | | |
| What are the hazards? | Who might be harmed and how? | Risk Ranking H M L | What are the existing controls and precautions? | Residual Risk H M L | What further actions are necessary? | Action by Whom | Action by When | Action Complete |
| Covid 19 | Employees and any other persons in the premises. | M | We employ JCC meetings, chairman updates, team brief. to communicate the latest Covid guidance. | L | Continue to produce. | All | Jul 21 | Jul 21 |
| | | M | We already hold all employee details on personnel files, and these have been updated to allow additional lines of communication. | L | Continue to refresh | All | Jul 21 | Jul 21 |
| | | M | E-mail signatures have been updated so message is available when sent confirming Express policies. | L | Continue to update | All | Jul 21 | Jul 21 |



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| Risk Assessment Record | | | | | Ensure all actions are complete | | | |
|--------------------------------|--|-----------------------|--|------------------------|---|----------------|----------------|-----------------|
| Area: Protection and shielding | | | | | | | | |
| What are the hazards? | Who might be harmed and how? | Risk Ranking H M L | What are the existing controls and precautions? | Residual Risk H M L | What further actions are necessary? | Action by Whom | Action by When | Action Complete |
| Covid 19 | Employees and any other persons in the premises. | M | We encourage using the 2 metre distance rule where possible on site | L | Continue to recommend | All | Jul 21 | Jul 21 |
| | | M | We have established sanitising stations on site which should be used. | L | Continue to maintain and encourage use. | All | Jul 21 | Jul 21 |
| | | M | It is recommended that face masks are worn on site when away from workstations, all employees are issued with masks. | L | Continue to recommend | All | Jul 21 | Jul 21 |
| | | M | We have implemented perspex screens where possible, particularly in office spaces. | L | Continue to use | All | Jul 21 | Jul 21 |
| | | M | We have full PPE issued to all staff including face masks. | L | Continue to stock | All | Jul 21 | Jul 21 |
| | | M | All back-office staff now continue to have the capacity to work from home | L | Continue | All | Jul 21 | Jul 21 |
| | | M | We have added markings to the floors and isolated areas in canteens and toilets to assist social distancing. | L | Continue | All | Jul 21 | Jul 21 |
| | | M | We have established one-way systems around site to enforce distancing. | L | Continue | All | Jul 21 | Jul 21 |
| | | M | We have spread out office personnel to assist with reduction in 'Contact' | L | Continue | All | Jul 21 | Jul 21 |



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| Risk Assessment Record | | | | | Ensure all actions are complete | | | |
|------------------------|---|-----------------------|--|------------------------|---|----------------|----------------|-----------------|
| Area: Hygiene | | | | | | | | |
| What are the hazards? | Who might be harmed and how? | Risk Ranking H M L | What are the existing controls and precautions? | Residual Risk H M L | What further actions are necessary? | Action by Whom | Action by When | Action Complete |
| Covid 19 | Employees and any other persons in the premises. | M | We employ full time cleaners who continually clean the site (increased schedule from March 20) | L | Continue with timetable | All | Jul 21 | Jul 21 |
| | | M | We have a fully stocked storeroom including recommended cleaning products | L | Continue to keep well stocked | All | Jul 21 | Jul 21 |
| | | M | We use minimum 70% alcohol hand sanitiser gel | L | Ensure we are using the correct type of hand sanitiser, wipes and sprays and are using them in line with the manufacturer's instructions. | All | Jul 21 | Jul 21 |
| | | M | We continue to promote regular washing of hands and personal hygiene | L | Continue | All | Jul 21 | Jul 21 |
| | | M | Reduced shared equipment – travel between factories. Guidance issued. | L | Continue | All | Jul 21 | Jul 21 |
| | | M | Clean down the inside of the company vans before and after use, steering wheel, gear knob etc. | L | Continue | All | Jul 21 | Jul 21 |
| | | M | Clean down office equipment – Desks, computers, keyboards, mouse, photo copiers etc at the start and end of each shift | L | Continue | All | Jul 21 | Jul 21 |
| M | Clean down all machinery – Keypads, tools, machine etc at the start and end of each shift | L | Continue | All | Jul 21 | Jul 21 | | |



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| Risk Assessment Record | | | | | Ensure all actions are complete | | | |
|--------------------------|------------------------------|-----------------------|--|------------------------|-------------------------------------|----------------|----------------|-----------------|
| Area: Employee wellbeing | | | | | | | | |
| What are the hazards? | Who might be harmed and how? | Risk Ranking H M L | What are the existing controls and precautions? | Residual Risk H M L | What further actions are necessary? | Action by Whom | Action by When | Action Complete |
| Covid 19 | Employees | M | We have a policy to cover wages to 75% of first 2 weeks of isolation. | L | Continue to review. | MW / LB | Jul 21 | Jul 21 |
| | Employees | M | We continue to offer an employee loan scheme if/when all of isolation allowance has been used. | L | Continue to review. | MW / LB | Jul 21 | Jul 21 |



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| Risk Assessment Record | | | | | Ensure all actions are complete | | | |
|------------------------|--|-----------------------|--|------------------------|---|----------------|----------------|-----------------|
| Area: Testing positive | | | | | | | | |
| What are the hazards? | Who might be harmed and how? | Risk Ranking H M L | What are the existing controls and precautions? | Residual Risk H M L | What further actions are necessary? | Action by Whom | Action by When | Action Complete |
| Covid 19 | Employees and any other persons in the premises. | M | <p>Testing positive</p> <p>No employee should attend site if showing any symptoms, has been told to isolate or a family member, bubble or childcare support bubble has symptoms or has tested positive.</p> <p>A full procedure is in place to identify close contacts and the actions to be taken.</p> <ul style="list-style-type: none"> - Employees need to contact either their team leader of Michele Watson as a means of informing Express of their symptoms/ diagnosis. - (Whoever is contacted first needs to inform the other) - The employee should be asked at the time when they were last in work and who they believe their close contacts have been. - Close contact is defined in our COVID advice document (COVID 1) - The team leaders then corroborate if there is anyone else that should be identified as a close contact. | L | <p>Ensure all team leaders and HR are clear on the policy and steps to follow.</p> <p>All cases reported to Board of Directors for discussion</p> <p>Review ongoing government guidance</p> | CT / GTA MW | Jul 21 | Jul 21 |



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| | | | | | | | | |
|--|--|---|---|---|--|--------------------------------|-----------------------------|-----------------------------|
| | | | <ul style="list-style-type: none"> - All close contacts are also to be sent home from site (if we are awaiting a test result isolate until results return or if already know the employee is positive then they should isolate under government guidance). No test is required unless they develop symptoms. - If any decisions are needed about close contact the Directors are always available to be consulted where required. - See separate point on cleaning of workstation / space and when a deep clean would be deemed necessary. | | | | | |
| | | M | <p>Government guidance should be followed for isolation rules.</p> <p>We have a stock of lateral flow tests which are used as an additional method of testing on top of UK Government guidance. The Government testing guidance was communicated on 1st July.</p> | L | <p>Continue to enforce</p> <p>Continue to administer</p> | <p>LB/ GTa</p> <p>LB / GTa</p> | <p>Jul 21</p> <p>Jul 21</p> | <p>Jul 21</p> <p>Jul 21</p> |



| General information | PPE requirements |
|--|---|
| <p>Express Engineering will react to Gov UK guidance as it is updated.</p> | <p>PPE:</p> <p>Safety glasses must be worn all the time on the shopfloor or in the yard.</p> <p>Safety shoes to be worn when off the walkways or in the yard.</p> <p>Gloves to be worn when required - see end sheet</p> <p>Washing facilities and hand gel are available.</p> <p>We recommend washing your hands regularly for 20 seconds and refrain from touching your eyes, your nose, or your mouth.</p> <p>We recommend that face masks and visors are worn when leaving your workstation or walking around the factory- provided by Express Engineering.</p> |



Risk Ranking Matrix

(Risks should be rated and classified as **HIGH**, **MEDIUM** or **LOW** based upon consequences and likelihood of occurrence.)

| | | Impact → | | | | |
|------------|---------------|---|---------|----------|-------------|--------|
| | | Negligible | Minor | Moderate | Significant | Severe |
| Likelihood | Very Likely | Low Med | Medium | Med Hi | High | High |
| | Likely | Low | Low Med | Medium | Med Hi | High |
| | Possible | Low | Low Med | Medium | Med Hi | Med Hi |
| | Unlikely | Low | Low Med | Low Med | Medium | Med Hi |
| | Very Unlikely | Low | Low | Low Med | Medium | Medium |

DEFINITIONS

| | |
|---------------|---|
| Very Likely | Occurs repeatedly / event only to be expected |
| Likely | Not surprised / will occur |
| Possible | Could occur sometimes |
| Unlikely | Unlikely, though conceivable |
| Very Unlikely | So unlikely that probability is close to ZERO |

LAWS OF HUMAN NATURE – 1st Law – Never rely solely on common sense, as it is much less common than is generally assumed
 2nd Law – Always rely on “Sods Law” if someone can do it, sooner or later someone will



Guidance Notes

| | |
|---|---|
| <p style="text-align: center;">WHAT ARE THE HAZARDS</p> <p>Look only for hazards, which you could reasonably expect to result in significant harm under the conditions in your workplace. Use the checklist as a guide to review the following areas:</p> <ol style="list-style-type: none"> 1. Workplace * 2. Work Equipment 3. Hazardous Substances * 4. Work Practices * 5. Ergonomics 6. Manual Handling 7. Personal Protective Equipment * 8. Noise 9. Display Screen Equipment * 10. Fire and Explosion 11. Natural Hazards * 12. Other <p>* Reference to the appropriate Regulations and a more detailed assessment may be required.</p> | <p style="text-align: center;">EXISTING CONTROLS AND PRECAUTIONS</p> <p>Have precautions already been taken against the risks from the hazards you listed? For example, have you provided:</p> <ul style="list-style-type: none"> ❖ Adequate information, instruction and training? ❖ Adequate systems or procedures? <p>Do the precautions:</p> <ul style="list-style-type: none"> ❖ Meet the standards set by legal requirements? ❖ Comply with the recognised industry standard? ❖ Represent good practice? ❖ Reduce risks as far as reasonably practicable? <p>If so, then the risks are adequately controlled, but you still need to indicate the precautions you have in place. You may refer to procedures, manuals, company policy etc giving the information.</p> |
| <p style="text-align: center;">PERSONS EXPOSED</p> <p>There is no need to list people by name, just groups of people doing similar work or who might be affected.</p> <ul style="list-style-type: none"> ❖ Office staff * ❖ Operators * ❖ Maintenance Personnel ❖ Contractors * ❖ Cleaners * ❖ Members of the Public * <p>Pay particular attention to:</p> <ul style="list-style-type: none"> ❖ Staff with disabilities * ❖ Visitors * ❖ Lone Workers ❖ Inexperienced Employees | <p style="text-align: center;">ACTION REQUIRED</p> <p>What could you reasonably do for those risks, which are not adequately controlled? You will need to give priority to those risks, which affect large numbers of people or could result in serious harm. Apply the principles below:</p> <ul style="list-style-type: none"> ❖ Remove the risk completely ❖ Try a less risky option ❖ Prevent access to the hazard (e.g., by guarding) ❖ Organise the work to reduce exposure ❖ Issue personal protective equipment ❖ In all circumstances provide information, instruction & training |



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Hazard Category Checklist

| 1. WORKPLACE | | 2. WORK EQUIPMENT | | 3. SUBSTANCES HAZARDOUS TO HEALTH | | 4. WORK PRACTICES | | | | |
|-----------------------------|--------------------------------|------------------------|----|-----------------------------------|----|--|---|----|-----------------------------|---|
| 1 | Ventilation | ✓ | 1 | Stability | 1 | Labelled Harmful, Toxic etc; | ✓ | 1 | Design of Task/Work Pattern | ✓ |
| 2 | Temperature | ✓ | 2 | Vibration | 2 | Pesticides | | 2 | Automation | |
| 3 | Lighting | ✓ | 3 | Moving Parts | 3 | By Products (Dust, Fumes,) | | 3 | Work Instruction | ✓ |
| 4 | Emissions | ✓ | 4 | Electric Shock | 4 | Asbestos, Lead etc | | 4 | Communication | ✓ |
| 5 | General Housekeeping | ✓ | 5 | Equipment Temperature | 5 | Micro Organisms | ✓ | 5 | Operator Control | |
| 6 | Uneven Flooring | | 6 | Radiation (Ionising) | 6 | (Viruses, Bacteria etc) | ✓ | 6 | Training Requirements | ✓ |
| 7 | Work at High Levels | | 7 | Pressure Systems | 7 | Carcinogens | | 7 | Performance Requirements | |
| 8 | Roof Work | | 8 | Machine Controls | 8 | Storage/Handling | | 8 | Constant Supervision | |
| 9 | Falling Objects | | 9 | Isolation/Lock Off | 9 | Exposure Frequency | ✓ | 9 | Working Alone | |
| 10 | Slips, Trips, Falls | | 10 | Breakdowns | 10 | Exposure Duration | ✓ | 10 | Fitness | ✓ |
| 11 | Traffic-Gas, Electric, Diesel | | 11 | Maintenance Procedures | 11 | Other – Anti bacterial sprays & hand gel | ✓ | 11 | Health Surveillance Needs | ✓ |
| 12 | Doors/Windows | | 12 | Work Within Guards | | | | 12 | Other | |
| 13 | Confined Spaces | | 13 | Production Changes | | | | | | |
| 14 | Boilers | | 14 | Cleaning Requirements | ✓ | | | | | |
| 15 | Trenches/Pits | | 15 | Hand Tools | | | | | | |
| 16 | Access/Egress | | 16 | Knives | | | | | | |
| 17 | Other – 2 metre distancing | ✓ | 17 | Portable Tools | | | | | | |
| | | | 18 | Portable Electrical Tools | | | | | | |
| | | | 19 | Other | | | | | | |
| 5. ERGONOMICS | | 6. MANUAL HANDLING | | 7. PERSONAL PROTECTION EQUIPMENT | | 8. NOISE | | | | |
| 1 | Posture | | 1 | Stooping, Stretching, Twisting | 1 | General Requirements | ✓ | 1 | Work Area | |
| 2 | Force | | 2 | Distance Carried | 2 | Head | ✓ | 2 | Equipment | |
| 3 | Movement | | 3 | Weight of Load | 3 | Eyes | ✓ | 3 | Duration | |
| 4 | Design & Layout | | 4 | Shape, Handling Difficulties | 4 | Foot | ✓ | 4 | Frequency | |
| 5 | Other | | 5 | Space, Floor, Lighting | 5 | Hand/Arm | ✓ | 5 | Protective Equipment | ✓ |
| | | | 6 | Individual Capability | 6 | Ear | ✓ | 6 | Hearing Protection Zone | |
| | | | 7 | Lifting/Carrying Equipment | 7 | Mask and visors | ✓ | 7 | Other | |
| | | | 8 | Other | | | | | | |
| 9. DISPLAY SCREEN EQUIPMENT | | 10. FIRE AND EXPLOSION | | 11. NATURAL HAZARDS | | 12. OTHER | | | | |
| 1 | Screen Glare/Reflection | ✓ | 1 | Flammable Substances | 1 | Ice/Snow | | 1 | Coronavirus | ✓ |
| 2 | Keyboard Location | ✓ | 2 | Flammable Atmosphere | 2 | Wind | | | | |
| 3 | Hand/Arm Movements | ✓ | 3 | Storage Systems | 3 | Fog | | | | |
| 4 | Workstation Layout/Space | ✓ | 4 | Ignition Sources | 4 | Flood | | | | |
| 5 | Chair Stability and Adjustment | ✓ | 5 | Waste Disposal | 5 | Light | | | | |
| 6 | Task/Variety/Breaks | ✓ | 6 | Spillage/Leakage | 6 | Other | | | | |
| 7 | Software Usage | ✓ | 7 | Specialist Suppression/Detection | | | | | | |
| 8 | Other | | 8 | Other | | | | | | |

Details of personal protective equipment required – controlled by the store-man – it must be signed for

Individuals work uniform, dust coat or boiler suits are ordered from the stores.

Heat resistant boiler suits are available for the welding department and ordered from the stores.

Safety glasses to be worn at all times.

Non-prescription safety glasses are available from the stores.

Prescription safety glasses are sourced from BN optical after an eye test.

Safety visors for deburring or for welding are available from the stores.

Safety footwear is to be worn if you are off the pedestrian route.

High viz jackets are to be worn if in the yard area or driving forklift truck.

Dust masks are to be used if deburring.

Face masks with replaceable filters are to be used when carrying out NDE process.

General purpose Nitrile disposable gloves are to be worn when handling oils and chemicals.

General purpose safety gloves are to be worn for general manual handling jobs – code 4131.

Latex coated safety gloves are to be worn for general purpose manual handling of wet parts – code 2243.

Cut protective gloves are to be worn when handling swarf or parts with sharp edges – Grip Z code 4542.

Anti-impact gloves are to be worn for carrying out high impact activities – code 2122.

Heat protective gloves are to be worn for hot work such as in the welding area – Code 4341.

Additional Covid 19 PPE

Hand sanitiser (70% alcohol) and wipes (anti-virus) are available for all areas – Dettol preferred but equivalents are available – always refer to instructions for use.

Anti- bacterial cleaner is available for all areas must be for viruses – Dettol preferred but equivalents are available – refer to instructions for use.

We recommend that face masks or visors are worn when you move from your desk / workstation or are walking around the factory.